SOVRA

Manual vs. Digital CLM:

The Case for Modern Contract Management

Manual contract management drains time increases risk, and limits visibility. Spreadsheets, emails, and disconnected storage make it nearly impossible to stay compliant and proactive.

SOVRA Contract Lifecycle Management (CLM) replaces these inefficiencies with a single, purpose-built solution that automates workflows, delivers audit-ready visibility, and helps agencies get the most out of every contract.

Outdated Manual Management vs. SOVRA CLM

Category	Manual Contract Management	Digital CLM with SOVRA
Storage & Access	Scattered files, spreadsheets, and emails.	Centralized, searchable repository with secure, role-based access for faster retrieval.
Compliance & Audit	Deadlines missed, limited visibility, high audit risk.	Automated alerts, built-in compliance tracking, full audit trails.
Efficiency	Time-consuming searches, rework, and manual routing.	Automated workflows, searchable contracts, faster cycle times.
Visibility & Insights	Reactive reporting, limited performance tracking.	Dashboards, analytics, and proactive spend/ obligation insights.
Collaboration	Fragmented email communication, version control issues.	Real-time collaboration, redlining, and shared approvals.
Risk Management	Exposed to compliance failures and financial penalties.	Proactive risk mitigation through monitoring and alerts.
Vendor Performance	Minimal visibility after signing.	Track vendor obligations, milestones, and performance continuously.

Manual processes slow procurement and expose agencies to compliance gaps. Digital CLM with SOVRA centralizes contracts, automates obligations, and provides teams with real-time performance insights.