



# Transportation Procurement Readiness Checklist

## For State Departments of Transportation

From federally funded infrastructure to emergency roadwork and capital equipment—State DOT procurement teams carry enormous operational weight. Use this checklist to evaluate how ready your team is to meet demand with speed, accuracy, and accountability.

### Operational Efficiency

- We have pre-approved RFP and RFQ templates tailored for construction, professional services (A&E), maintenance, and equipment purchases
- Emergency and expedited procurement workflows are in place (e.g. storm response, roadway repair)
- Vendor onboarding for A&E firms, contractors, and materials suppliers is streamlined and digital
- Internal reviewers (legal, engineering, finance) can access live procurement files in one platform
- We track and manage procurement timelines across project phases, from planning to close-out
- Procurement activity is linked to project lifecycle milestones (e.g. NEPA clearance, design completion, ROW acquisition)

## Compliance & Funding Requirements

- Our procurement system supports FHWA, FTA, and IIJA funding documentation
- Every federally funded purchase is traceable by grant, program, and project
- We track and report DBE participation and goal attainment across contracts, in alignment with USDOT 49 CFR Part 26
- Buy America compliance requirements (material origin, certifications) are tracked and reportable at the contract level
- All procurement records (bids, scoring, contracts) are audit-ready and version-controlled
- FOIA/public records requests can be fulfilled without pulling from email threads or shared drives

## Supplier & Contractor Management

- We verify licensing, bonding, insurance, and prequalification status during contractor onboarding, no manual checklists or email chains
- Vendors receive clear, automated communication about bid opportunities and contract status
- Performance data and contract compliance are tracked in a centralized system
- Our supplier directory is searchable and filterable by trade, certification, region, and past performance
- Our system supports electronic bid bond verification and integration with surety providers

## Strategic Oversight & Reporting

- We can produce reports that show spend, project alignment, and funding source compliance
- Procurement is aligned with TIP/STIP and capital program schedules, supporting on-time obligation of federal funds
- Stakeholders receive real-time updates on procurement milestones and status
- Change orders, amendments, and contract timelines are tracked in one place


## See how DOTs are accelerating complex project procurement while staying compliant.

Request a 20-min walkthrough with DOT-specific examples.

[Book a demo](#)

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